

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF FINANCE

The **Board of Finance** held a regular meeting on Monday, April 8, 2013 in the Council Chamber, 3 Primrose Street, Newtown, CT. John Kortze called the meeting to order at 7:30 pm.

PRESENT: John Kortze, James Gaston, Jr., Richard Oparowski and Harry Waterbury.

ABSENT: Joseph Kearney, Carol Walsh.

ALSO PRESENT: Finance Director Robert Tait, Director of Economic & Community Development Elizabeth Stocker (7:45pm).

VOTER COMMENTS: none

COMMUNICATIONS: An email re: Sandy Hook School Building Task Force (Att. A).

MINUTES: Mr. Waterbury moved to accept the minutes of the regular meeting of February 11, 2013, the special meeting of February 21, 2013, the special meeting of February 26, 2013, the regular meeting of February 28, 2013, the special meeting of March 6, 2013 and the regular meeting of March 11, 2013 and the special meeting of March 13, 2013. Mr. Gaston seconded. All in favor.

FIRST SELECTMAN REPORT: none.

FINANCE DIRECTOR REPORT: The police overtime account is over due to 12/14. The auditor thinks it is appropriate to set up a grant fund now and transfer the expenditures from the budget to the grant fund in anticipation of the grant. Mr. Tait will be meeting with the state this week.

UNFINISHED BUSINESS

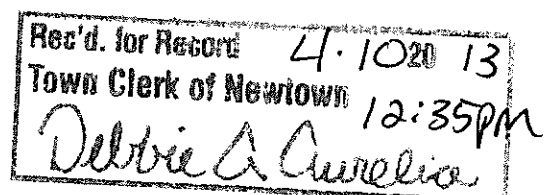
Discussion and possible action:

1. **Policy on depositing unexpended funds to the Capital/Non-Recurring fund:** item not discussed.
2. **Board of Education Reserve Fund Statute:** item not discussed.
3. **Newtown Board of Education Monthly Financial Report 02/28/13:** (Att. B)

NEW BUSINESS:

Discussion and possible action:


1. **Business Incentive Program revision:** Ms. Stocker spoke to the board about the request to revise the business incentive program (Att. C). Mr. Kortze questioned the need for approval if this is statutorily granted. Ms. Stocker said the legislative body still needs to approve entering into an agreement. Mr. Kortze said there is nothing prohibiting Ms. Stocker from presenting to the Legislative Council. He said this program would be establishing a revenue number as a function in an overall appropriation; he would like to understand the mechanics of the legality of the program and the role the Board of Finance will play.



2. **Resolution:** Mr. Waterbury moved the Resolution: RESOLUTION PROVIDING FOR SPECIAL APPROPRIATION IN THE AMOUNT OF \$102,148.88 TO BE FUNDED FROM THE SANDY HOOK SPECIAL REVENUE FUND FOR THE FOLLOWING STATED PURPOSES: \$50,000 MENTAL HEALTH PSYCHIATRIST – ADVISOR, \$20,000 FACILITATOR/CONSULTANT FOR SCHOOL PROJECT, \$9,400 NEW FENCE FOR VICTORY GARDEN, \$22,748.88 “OTHER” PURPOSES CATEGORY (Att. D). Mr. Gaston seconded. All in favor.
3. **Transfer:** Mr. Waterbury moved the attached transfer (Att. E). Mr. Gaston seconded. All in favor.
4. **Transfer:** Mr. Waterbury moved to transfer \$2,000 from 01360-0003 Lake Zoar Authority to 01100-2013 Selectman Expenses. (Att. E) Mr. Gaston seconded. All in favor.

ANNOUNCEMENTS: none.

ADJOURNMENT: Having no further business the regular Board of Finance meeting was adjourned at 8:18 pm.



Susan Marcinek, Clerk

- Att. A: Email from resident, 4/9/13
- Att. B: BOE Monthly Financial Report, 2/28/13
- Att. C: Request to Revise Business Incentive Program, Jan. 25, 2013/April 1, 2013
- Att. D: Resolution – Sandy Hook Special Revenue
- Att. E: Transfers

Att. A**Fwd: Sandy Hook School Building Task Force**

Tue 4/9/2013 7:48 AM

From: JOHN KORTZE**To:** Sue Marcinek

For the minutes

Begin forwarded message:

From: Patrick Cooney**Date:** April 06, 2013 2:41:00 PM**To:**

whartboe@gmail.com,rgaines.boe@charter.net,kalexander.boe@gmail.com,codym.boe@gmail.com,swimjim11@gmail.com,jkearney19@aol.com,jkortze@mac.com,roparowski@aol.com,ames2785@sbcglobal.net,harrison.waterbury@sbcglobal.net,Debbie Leidlein <boedebbie@gmail.com>,John Vouros <danaholcombehouse@yahoo.com>,Laura Roche <lrocheboe@gmail.com>,Pat.Llodra@newtown-ct.gov

Subject: Sandy Hook School Building Task Force

Dear Town Elected Officials,

I am the parent of a second grader in Mrs. Wexler's class at SHE, have a 4 year old daughter and a 6 month old son.

In response to Sandy Hook school "replacement" Guiding Principles letter - my guess is that the words were chosen very carefully for the guiding principles. They state that faculty/staff should "influence" recommendations. Emotions and perceptions of victims and of survivors are very "influential". Opinions of Sandy Hook School parents and community must be "considered." If you are "influential" you have the power to produce an effect. To be "considered" is just to be heard. This grants a heavier weighting to those most affected by the event in making the long term decision, many of which do not even own homes in the town. They are by definition the least equipped to make such a decision. This is the equivalent of the FAA asking the spouses of victims in an airline accident to set air traffic safety standards, it is not rational.

I find it very frustrating that the guiding principles are missing the core elements in long term projects, costs and time, any way that I can tell.

I have heard estimates that it could cost \$2 to \$6 million to "refurbish" the school and \$30 million to replace the school. The difference between \$2 million to \$6MM and \$30MM is a very large amount of money, \$30M is 5x \$6M. I look at school districts like New Britain, Bridgeport and Hartford, which have chronic funding issues and am upset the state, which is running a deficit, is offering the to help fund a new school in a place as affluent by comparison to the aforementioned areas, as Newtown. I have heard perplexing statements such as "if we never ask for all we want then we will always get less". In situations such as this where we are looking for charity shouldn't the "ask" be based on need? Who are we asking of? Our neighbors? Our children who will end up with the bonds issued and yet to be paid for? Districts with actual needs that may get trumped by our "wants"?

There are obvious alternatives that could be found if you are of the opinion that splitting the children up

should be off the table, which I am not, without the cost of a school. Given the time it would take to complete a new building most or all of the children will never return to the school. The children could be left at Chalk Hill for an extended period without the costs of a new school. The teachers would have to return at some point but that period of time would give those that feel they cannot plenty of time to look and be helped in their effort to find other options. Every other school that I can find that went through like circumstances returned to the school. Everyone's first day back might not have been ideal but was it \$30 million bad?

I do not want to teach my children that they should ask others for what they want. Asking for help should be based on need. Given how fortunate most of us are we should be more interested in teaching the children the value of giving versus asking. Is there no amount of discomfort worth sustaining to save on costs? I do not think we approach financial issues in our own homes this manner. I consider some of the poorer towns in our state that make do with much older buildings and larger class room sizes than us and query should we be asking for what we want or what we need?

The state of Connecticut is ranked 50th, worst, in financial health by many measures, we should act accordingly. We should all remember the term "Yankee Thrift".

Sincerely,
Patrick Cooney

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**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
FEBRUARY 28, 2013**

SUMMARY

This eight report for the fiscal year 2012-13 has changed in five major object classifications from the prior month.

We have spent \$4.8M for operations in the month of February, \$3.6M for salaries with the balance of \$1.2M for all other expenses necessary for operations.

All the main object accounts remain in a positive balance position for this month with the exception of other purchased services for out of district tuition – which will be covered when the final excess cost revenue arrives.

This report includes significant expenditures offsets for the following anticipated revenue; Project SERV \$247,201, Excess cost partial receipt \$1,017,825 and insurance partial receipt \$136,170.

Insurance and SERV are estimates based on reasonable assurance of eligibility at this time. This sum of \$1,401,196 has been applied to the appropriate accounts and improves the balance of many accounts throughout. These receipts (actual and potential) allow us to maintain the positive position we have been forecasting since the initial report this year.

There are transfer recommendations for this month to help cover the tuition shortage.

This report continues a positive position at this time based on the internal reviews and analysis. The continuing concern will be how the State's current deficit position may impact our anticipated excess cost grant revenue, (although we received 76.48% of our estimated eligible).

EXPENSE CATEGORY CONDITIONS

100 SALARIES

The total salary budget balance is expected to adequate to continue planned services for the balance of the year. The total balance has gone up by approximately \$319,000 due to the receipts. There is a recommended transfer out of \$20,000 from custodial salaries.

200 EMPLOYEE BENEFITS

The balance in benefits has declined by \$16,000 due to an audit of our payroll which indicated that the payroll exceeded the estimates upon which the premium was based. There is a recommended transfer out of \$10,000 from unemployment.

300 PROFESSIONAL SERVICES

It was noted previously that this account needed to be monitored closely. The current estimate continues to be on track and has gone down by \$87,000 due to receipts.

400 PURCHASED PROPERTY SERVICES

This account's anticipated balance moves up by \$48,000 due to expected insurance receipt.

500 OTHER PURCHASED SERVICES

While the account shortage has declined by \$628,000 due to receipts, transportation is able to provide \$55,000 due to continued efficiencies as a **transfer out**. This amount along with all other noted transfers out allows a **transfer in to the Tuition account of \$109,000**. Estimates are that this account shortage will continue until the balance of cost receipts come in.

600 SUPPLIES

Current estimates continue to be on track with a recommended transfer out of \$24,000 from the Natural gas account.

700 PROPERTY

Current estimates continue to be on track with no change.

800 MISCELLANEOUS

Current estimates continue to be on track with no change.

900 REVENUES

No additional receipts were booked in February.

The budget will continue to be carefully monitored and any subsequent issues or opportunities will be presented as necessary.

Thought and discussion should be given at this time to **what the Board's disposition of the balance should be**, i.e., Technology, Building projects, etc., planning is essential.

Ron Bienkowski
Director of Business
March 15, 2013

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight (of the nine) categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes via transfers.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumber – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or anticipated deficits.

The monthly budget summary report also provides financial information on the following:

Excess Cost Grant – this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs meet or exceed local education tuition rates by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the initial local education tuition rates. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation. Current year detail changes will be forthcoming in future report narratives

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved magnet school programs.

These reimbursement grants/programs are used to supplement local school district budget programs.

The last portion of the monthly budget summary reports school generated revenue fees that are anticipated revenue to the Town of Newtown. Fees include:

- High school fees for three identified program with the highest amount of fees anticipated from the high school sports participation fees,
- Building related fees for the use of the high school pool facility, and
- Miscellaneous fees.

Providing current financial information to the Board of Education is essential in order to remain within the allotted budget while maintaining a financial spending plan that meets the mission and goals of Newtown Board of Education.

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING FEBRUARY 28, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE				
GENERAL FUND BUDGET															
100	SALARIES	\$ 42,849,552	\$ 44,136,246	\$ (250,411)	\$ (20,000)	\$ 43,865,835	\$ 24,689,848	\$ 18,712,511	\$ 463,476	\$ 339,708	\$ 123,768				
200	EMPLOYEE BENEFITS	\$ 10,386,515	\$ 10,425,010	\$ -	\$ (10,000)	\$ 10,415,010	\$ 8,003,506	\$ 1,651,945	\$ 759,559	\$ 758,593	\$ 966				
300	PROFESSIONAL SERVICES	\$ 839,913	\$ 732,105	\$ 184,638	\$ -	\$ 916,743	\$ 578,551	\$ 241,208	\$ 96,984	\$ 101,229	\$ (4,245)				
400	PURCHASED PROPERTY SERV.	\$ 1,920,448	\$ 1,787,285	\$ 4,800	\$ -	\$ 1,792,085	\$ 1,203,546	\$ 282,584	\$ 305,955	\$ 311,381	\$ (5,426)				
500	OTHER PURCHASED SERVICES	\$ 6,908,882	\$ 6,299,500	\$ 76,760	\$ 54,000	\$ 6,430,260	\$ 4,422,822	\$ 2,156,665	\$ (149,227)	\$ 104,117	\$ (253,344)				
600	SUPPLIES	\$ 4,540,810	\$ 4,701,512	\$ (25,000)	\$ (24,000)	\$ 4,652,512	\$ 2,399,963	\$ 492,713	\$ 1,759,836	\$ 1,749,041	\$ 10,795				
700	PROPERTY	\$ 435,685	\$ 209,375	\$ -	\$ -	\$ 209,375	\$ 183,665	\$ -	\$ 25,710	\$ 25,709	\$ 1				
800	MISCELLANEOUS	\$ 59,336	\$ 64,761	\$ 9,213	\$ -	\$ 73,974	\$ 67,156	\$ 150	\$ 6,668	\$ 6,620	\$ 48				
TOTAL GENERAL FUND BUDGET		\$ 67,941,140	\$ 68,355,794	\$ -	\$ -	\$ 68,355,794	\$ 41,549,057	\$ 23,537,775	\$ 3,268,961	\$ 3,396,398	\$ (127,437)				
GRAND TOTAL		\$ 67,941,140	\$ 68,355,794	\$ -	\$ -	\$ 68,355,794	\$ 41,549,057	\$ 23,537,775	\$ 3,268,961	\$ 3,396,398	\$ (127,437)				
Excess Cost Grant Reimbursement Offset		Budgeted \$	1,252,159	75.00%		\$ 1,330,907	\$ 1,017,825	76.30%		Balance Due \$	313,082				
Town Capital & Non-recurring Account (Tech & Projects)		\$	200,000	\$	-	\$	200,000	\$	87,541	\$	9,312	\$	103,148	\$	(0)
Net Projected Balance											\$	185,645			

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING FEBRUARY 28, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
100	SALARIES										
	Administrative Salaries	\$ 2,841,719	\$ 2,837,501	\$ 11,811	\$ -	\$ 2,849,312	\$ 1,837,940	\$ 1,077,324	\$ (65,952)	\$ (46,593)	\$ (19,359)
	Teachers & Specialists Salaries	\$ 29,587,529	\$ 30,496,134	\$ (310,104)	\$ -	\$ 30,186,030	\$ 16,229,474	\$ 13,794,570	\$ 161,986	\$ 140,825	\$ 21,161
	Early Retirement	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ -
	Continuing Ed/Summer School	\$ 72,611	\$ 81,787	\$ (6,200)	\$ -	\$ 75,587	\$ 56,781	\$ 14,802	\$ 4,005	\$ 4,000	\$ 4
	Homebound & Tutors Salaries	\$ 249,480	\$ 170,998	\$ 4,954	\$ -	\$ 175,952	\$ 120,565	\$ 44,951	\$ 10,436	\$ 32,000	\$ (21,564)
	Certified Substitutes	\$ 599,171	\$ 586,650	\$ 30,065	\$ -	\$ 616,715	\$ 334,718	\$ 128,445	\$ 153,552	\$ 110,000	\$ 43,552
	Coaching/Activities	\$ 539,589	\$ 541,749	\$ -	\$ -	\$ 541,749	\$ 254,569	\$ 27,017	\$ 260,163	\$ 257,500	\$ 2,663
	Staff & Program Development	\$ 139,517	\$ 195,857	\$ -	\$ -	\$ 195,857	\$ 62,742	\$ 71,898	\$ 61,217	\$ 61,398	\$ (181)
	CERTIFIED SALARIES	\$ 34,045,617	\$ 34,926,676	\$ (269,474)	\$ -	\$ 34,657,202	\$ 18,912,789	\$ 15,159,007	\$ 585,406	\$ 559,130	\$ 26,276
	Supervisors/Technology Salaries	\$ 600,021	\$ 609,577	\$ 1,782	\$ -	\$ 611,359	\$ 393,149	\$ 217,115	\$ 1,095	\$ 1,095	\$ (0)
	Clerical & Secretarial salaries	\$ 1,954,405	\$ 1,942,502	\$ 4,168	\$ -	\$ 1,946,670	\$ 1,183,886	\$ 729,041	\$ 33,743	\$ 33,000	\$ 743
	Educational Assistants	\$ 1,733,935	\$ 1,824,359	\$ -	\$ -	\$ 1,824,359	\$ 1,040,212	\$ 823,440	\$ (39,293)	\$ (77,778)	\$ 38,485
	Nurses & Medical advisors	\$ 580,246	\$ 680,221	\$ -	\$ -	\$ 680,221	\$ 406,624	\$ 270,341	\$ 3,257	\$ (13,954)	\$ 17,211
	Custodial & Maint Salaries	\$ 2,686,968	\$ 2,822,289	\$ -	\$ (20,000)	\$ 2,802,289	\$ 1,752,548	\$ 994,546	\$ 55,195	\$ 29,514	\$ 25,681
	Bus Drivers salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ 101,389	\$ 101,256	\$ 7,090	\$ -	\$ 108,346	\$ 70,279	\$ 35,390	\$ 2,677	\$ 2,626	\$ 51
	Special Education Svcs Salaries	\$ 682,289	\$ 760,852	\$ 3,934	\$ -	\$ 764,786	\$ 476,588	\$ 378,095	\$ (89,898)	\$ (91,229)	\$ 1,331
	Attendance & Security Salaries	\$ 140,940	\$ 146,750	\$ 2,089	\$ -	\$ 148,839	\$ 93,900	\$ 104,344	\$ (49,405)	\$ (44,000)	\$ (5,405)
	Extra Work - Non-Cert	\$ 71,886	\$ 68,401	\$ -	\$ -	\$ 68,401	\$ 162,893	\$ 1,193	\$ (95,685)	\$ (117,875)	\$ 22,190
	Custodial & Maint. Overtime	\$ 210,183	\$ 210,363	\$ -	\$ -	\$ 210,363	\$ 161,997	\$ -	\$ 48,366	\$ 51,180	\$ (2,814)
	Civic activities/Park & Rec	\$ 41,673	\$ 43,000	\$ -	\$ -	\$ 43,000	\$ 34,983	\$ -	\$ 8,017	\$ 7,999	\$ 18
	NON-CERTIFIED SALARIES	\$ 8,803,935	\$ 9,209,570	\$ 19,063	\$ (20,000)	\$ 9,208,633	\$ 5,777,059	\$ 3,553,504	\$ (121,930)	\$ (219,422)	\$ 97,492
	SUBTOTAL SALARIES	\$ 42,849,552	\$ 44,136,246	\$ (250,411)	\$ (20,000)	\$ 43,865,835	\$ 24,689,848	\$ 18,712,511	\$ 463,476	\$ 339,708	\$ 123,768

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING FEBRUARY 28, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
200	EMPLOYEE BENEFITS										
	Medical & Dental Expenses	\$ 8,039,444	\$ 7,933,343	\$ -	\$ 7,933,343	\$ 6,360,676	\$ 1,529,021	\$ 43,646	\$ 21,777	\$ 21,869	\$ 21,869
	Life Insurance	\$ 82,766	\$ 84,270	\$ -	\$ 84,270	\$ 55,609	\$ -	\$ 28,661	\$ 27,902	\$ 759	\$ 759
	FICA & Medicare	\$ 1,257,494	\$ 1,357,597	\$ -	\$ 1,357,597	\$ 748,854	\$ -	\$ 608,743	\$ 607,600	\$ 1,143	\$ 1,143
	Pensions	\$ 439,834	\$ 475,318	\$ -	\$ 475,318	\$ 459,634	\$ 16,407	\$ (722)	\$ 500	\$ (1,222)	\$ (1,222)
	Unemployment & Employee Assist.	\$ 120,616	\$ 128,120	\$ -	\$ (10,000)	\$ 118,120	\$ 39,509	\$ -	\$ 78,611	\$ 76,500	\$ 2,111
	Workers Compensation	\$ 446,361	\$ 446,362	\$ -	\$ 446,362	\$ 339,226	\$ 106,518	\$ 619	\$ 24,314	\$ (23,695)	\$ (23,695)
	SUBTOTAL EMPLOYEE BENEFITS	\$ 10,386,515	\$ 10,425,010	\$ -	\$ (10,000)	\$ 10,415,010	\$ 8,003,506	\$ 1,651,945	\$ 759,559	\$ 758,593	\$ 966
300	PROFESSIONAL SERVICES										
	Professional Services	\$ 634,759	\$ 490,240	\$ 184,638	\$ 674,878	\$ 500,423	\$ 206,984	\$ (32,529)	\$ (26,771)	\$ (5,758)	\$ (5,758)
	Professional Educational Ser.	\$ 205,154	\$ 241,865	\$ -	\$ 241,865	\$ 78,128	\$ 34,224	\$ 129,513	\$ 128,000	\$ 1,513	\$ 1,513
	SUBTOTAL PROFESSIONAL SVCS	\$ 839,913	\$ 732,105	\$ 184,638	\$ -	\$ 916,743	\$ 578,551	\$ 241,208	\$ 96,984	\$ 101,229	\$ (4,245)
400	PURCHASED PROPERTY SVCS										
	Buildings & Grounds Services	\$ 651,996	\$ 671,800	\$ -	\$ 671,800	\$ 449,135	\$ 146,452	\$ 76,213	\$ 76,150	\$ 63	\$ 63
	Utility Services - Water & Sewer	\$ 106,310	\$ 116,600	\$ -	\$ 116,600	\$ 58,110	\$ -	\$ 58,490	\$ 56,455	\$ 2,035	\$ 2,035
	Building, Site & Emergency Repairs	\$ 463,765	\$ 460,850	\$ -	\$ 460,850	\$ 369,770	\$ 48,623	\$ 42,457	\$ 53,576	\$ (11,119)	\$ (11,119)
	Equipment Repairs	\$ 213,556	\$ 252,403	\$ -	\$ 252,403	\$ 126,580	\$ 24,196	\$ 101,627	\$ 99,000	\$ 2,627	\$ 2,627
	Rentals - Building & Equipment	\$ 274,884	\$ 285,632	\$ 4,800	\$ 290,432	\$ 199,950	\$ 63,314	\$ 27,168	\$ 26,200	\$ 968	\$ 968
	Building & Site Maintenance	\$ 209,937	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL PUR. PROPERTY SER.	\$ 1,920,448	\$ 1,787,285	\$ 4,800	\$ -	\$ 1,792,085	\$ 1,203,546	\$ 282,584	\$ 305,955	\$ 311,381	\$ (5,426)

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING FEBRUARY 28, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 374,023	\$ 408,667	\$ (8,440)	\$	\$ 400,227	\$ 240,273	\$ 43,141	\$ 116,812	\$ 115,400	\$ 1,412
	Transportation Services	\$ 4,443,994	\$ 3,819,431	\$ (100,000)	\$ (55,000)	\$ 3,664,431	\$ 1,964,753	\$ 1,245,863	\$ 453,815	\$ 427,503	\$ 26,312
	Insurance - Property & Liability	\$ 336,943	\$ 291,066	\$ -	\$	\$ 291,066	\$ 233,965	\$ 58,555	\$ (1,454)	\$ -	\$ (1,454)
	Communications	\$ 112,883	\$ 127,369	\$ -	\$	\$ 127,369	\$ 70,826	\$ 48,821	\$ 7,722	\$ 7,700	\$ 22
	Printing Services	\$ 51,981	\$ 50,697	\$ (4,800)	\$	\$ 45,897	\$ 8,409	\$ 6,982	\$ 30,506	\$ 29,600	\$ 906
	Tuition - Out of District	\$ 1,364,044	\$ 1,392,548	\$ 190,000	\$ 109,000	\$ 1,691,548	\$ 1,784,508	\$ 748,418	\$ (841,378)	\$ (559,086)	\$ (282,292)
	Student Travel & Staff Mileage	\$ 225,014	\$ 209,722	\$ -	\$	\$ 209,722	\$ 120,088	\$ 4,885	\$ 84,750	\$ 83,000	\$ 1,750
	SUBTOTAL OTHER PURCHASED SEI	\$ 6,908,882	\$ 6,299,500	\$ 76,760	\$ 54,000	\$ 6,430,260	\$ 4,422,822	\$ 2,156,665	\$ (149,227)	\$ 104,117	\$ (253,344)
600	SUPPLIES										
	Instructional & Library Supplies	\$ 991,852	\$ 1,002,246	\$ -	\$	\$ 1,002,246	\$ 628,623	\$ 71,491	\$ 302,132	\$ 301,500	\$ 632
	Software, Medical & Office Sup.	\$ 231,715	\$ 165,988	\$ -	\$	\$ 165,988	\$ 65,464	\$ 44,537	\$ 55,987	\$ 55,500	\$ 487
	Plant Supplies	\$ 361,207	\$ 361,100	\$ -	\$	\$ 361,100	\$ 231,807	\$ 16,482	\$ 112,811	\$ 112,812	\$ (1)
	Electric	\$ 1,371,748	\$ 1,442,763	\$ (25,000)	\$	\$ 1,417,763	\$ 722,752	\$ -	\$ 695,011	\$ 683,829	\$ 11,182
	Propane & Natural Gas	\$ 311,240	\$ 358,287	\$ -	\$ (24,000)	\$ 334,287	\$ 164,386	\$ -	\$ 169,901	\$ 169,900	\$ 1
	Fuel Oil	\$ 557,923	\$ 617,123	\$ -	\$	\$ 617,123	\$ 266,742	\$ 353,340	\$ (2,959)	\$ -	\$ (2,959)
	Fuel For Vehicles & Equip.	\$ 480,240	\$ 565,019	\$ -	\$	\$ 565,019	\$ 230,608	\$ -	\$ 334,411	\$ 333,000	\$ 1,411
	Textbooks	\$ 234,884	\$ 188,986	\$ -	\$	\$ 188,986	\$ 89,581	\$ 6,864	\$ 92,541	\$ 92,500	\$ 41
	SUBTOTAL SUPPLIES	\$ 4,540,810	\$ 4,701,512	\$ (25,000)	\$ (24,000)	\$ 4,652,512	\$ 2,399,963	\$ 492,713	\$ 1,759,836	\$ 1,749,041	\$ 10,795

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT

FOR THE MONTH ENDING FEBRUARY 28, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
700	PROPERTY										
	Capital Improvements (Sewers)	\$ 124,177	\$ 124,177	\$ -	\$ 124,177	\$ 124,177	\$ 124,177	\$ -	\$ 0	\$ -	\$ 0
	Technology Equipment	\$ 264,535	\$ 51,602	\$ -	\$ 51,602	\$ 44,181	\$ 44,181	\$ -	\$ 7,421	\$ 7,421	\$ (0)
	Other Equipment	\$ 46,973	\$ 33,596	\$ -	\$ 33,596	\$ 15,308	\$ 15,308	\$ -	\$ 18,288	\$ 18,288	\$ 0
	SUBTOTAL PROPERTY	\$ 435,685	\$ 209,375	\$ -	\$ 209,375	\$ 183,665	\$ 183,665	\$ -	\$ 25,710	\$ 25,709	\$ 1
800	MISCELLANEOUS										
	Memberships	\$ 59,336	\$ 64,761	\$ 9,213	\$ 73,974	\$ 67,156	\$ 67,156	\$ 150	\$ 6,668	\$ 6,620	\$ 48
	SUBTOTAL MISCELLANEOUS	\$ 59,336	\$ 64,761	\$ 9,213	\$ 73,974	\$ 67,156	\$ 67,156	\$ 150	\$ 6,668	\$ 6,620	\$ 48
	TOTAL LOCAL BUDGET	\$ 67,941,140	\$ 68,355,794	\$ -	\$ 68,355,794	\$ 41,549,057	\$ 23,537,775	\$ 3,268,961	\$ 3,396,398	\$ (127,437)	

NEWTOWN BOARD OF EDUCATION
BUDGET SUMMARY REPORT

FOR THE MONTH ENDING FEBRUARY 28, 2013

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2011 - 2012	APPROVED BUDGET	YTD TRANSFERS 2012 - 2013	CURRENT TRANSFERS	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	2012-13	
												APPROVED BUDGET	% RECEIVED
	<u>SCHOOL GENERATED FEES</u>	RECEIVED 2011 - 2012											
	HIGH SCHOOL FEES	\$8,000				\$8,000	\$8,000.00	\$0.00	\$0.00			100.00%	
	NURTURY PROGRAM	\$20,000				\$20,000	\$20,000.00	\$0.00	\$0.00			100.00%	
	PARKING PERMITS	\$84,800				\$84,800	\$38,711.00	\$46,089.00	\$46,089.00			45.65%	
	PAY FOR PARTICIPATION IN SPORTS	\$112,800				\$112,800	\$66,711.00	\$46,089.00	\$46,089.00			59.14%	
	<u>BUILDING RELATED FEES</u>												
	ENERGY - ELECTRICITY	\$626				\$313	\$0.00	\$313.00	\$313.00			0.00%	
	HIGH SCHOOL POOL - OUTSIDE USAGI	\$400				\$500	\$0.00	\$500.00	\$500.00			0.00%	
	MISCELLANEOUS FEES	\$1,026				\$813	\$0.00	\$813.00	\$813.00			0.00%	
	MISCELLANEOUS FEES	\$77				\$150	\$0.00	\$150.00	\$150.00			0.00%	
	<u>TOTAL SCHOOL GENERATED FEES</u>	\$113,903				\$113,763	\$66,711.00	\$47,052.00	\$47,052.00			58.64%	

NEWTOWN MUNICIPAL CENTER
 3 PRIMROSE STREET
 NEWTOWN, CONNECTICUT 06470
 T: (203) 270-4271
 FAX: (203) 270-4205
 EMAIL: edc@newtown.org
 www.newtown.org



DON SHARPE, CHAIRMAN
 WALT MOTYKA, VICE CHAIRMAN
 ELANA BERTRAM, VICE CHAIRPERSON
 JOE HUMESTON, SECRETARY

Memorandum

January 25, 2013

To: E. Patricia Llodra, First Selectman

From: Don Sharpe, Chairman, Economic Development Commission

Re: Request to Revise Business Incentive Program

At a regular meeting of the Economic Development Commission held on December 18, 2012 the Commission took action to recommend certain revisions to the Newtown Business Incentive Program. The Commission and staff undertook an extensive review of other communities before making this recommendation. The revisions will provide Newtown greater flexibility in the incentives that may be offered making us very competitive with other communities. The revised program maintains the existing schedule for fixing of assessment of real property however it will allow the town to broaden incentives as allowed by state statute on a case by case basis.

The proposed revisions are outlined as follows:

- Revise the Preamble and Purpose to better articulate why the program is in place, emphasize the economic development focus for the Town of Newtown and incorporate a sentence that the program is broadened pursuant to State Statute Section 12-65b.
- Information technology, recreational facilities and warehouses, storage or distribution and research and development have been added as eligible uses for the business incentive program. Retail, office and manufacturing are the only uses that are currently eligible.
- Streamline the conditions of business incentives allowing the First Selectman to sign off on changes to the work schedule rather than the Board of Selectmen.
- Add streetscape improvements to the physical improvement section.

I look forward to a discussion concerning the proposal with the Board of Selectmen, Finance Board and Legislative Council and ask for your guidance and support. A copy of the revised program is attached.

✓ Cc: Elizabeth Stocker, Director of Economic and Community Development




TOWN OF NEWTOWN

OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT

MEMORANDUM

DATE: April 1, 2013

TO: E. Patricia Llodra, First Selectman

FROM: Elizabeth Stocker, AICP, Director of Economic & Community Development 

RE: Business Incentive Program Revision

At the March 19, 2013 meeting of the Economic Development Commission the Commission approved my request to revise the business incentive program that was recently acted upon by the Board of Selectmen.

The revision is to further broaden the incentive program by adding a reference to CT General Statute (CGS) Section 12-65h as it pertains to fixing the assessment of personal property in a manufacturing facility.

The section is limited in scope as it is only applicable to the personal property in a manufacturing facility (as defined in subdivision (72) of section 12-81 of the CGS).

Further, the fixing of the assessment would be limited in time and value by the investment as follows: (1) for a period of not more than seven years, provided the increase in the assessed value of such personal property in such a facility is not less than \$3 million dollars, (2) for a period of not more than two years, provided the increase in the assessed value of such personal property in such facility is not less than five hundred thousand dollars, or (3) to the extent of not more than fifty percent of such increased assessment, for a period of not more than three years, provided the increase in the assessed value of such personal property in such facility is not less than twenty-five thousand dollars.

I believe that by adding this section, Newtown would gain an important negotiating tool for attracting new manufacturing businesses.

A review of Newtown's 2012 personal property grand list shows that there are 20 manufacturing facilities with a total gross value of \$21.3 million. \$6.64 million is net personal property. Three companies have \$3 million or more in assessed value and another four have over \$500,000.

Cc: Don Sharpe, Chairman, Economic Development Commission

TOWN OF NEWTOWN BUSINESS INCENTIVE PROGRAM

PREAMBLE AND PURPOSE

The purposes of the Business Incentive Program are to encourage private investment, improve the physical appearance of our commercial and industrial properties, expand the local economic base, support strategic economic growth, encourage job creation and foster a healthy business climate within the Town of Newtown.

A focus on the improvement of properties within the business and industrial areas is found and declared to be in the best interest of the Town of Newtown. Therefore, the Town of Newtown hereby broadens a Business Incentive Program pursuant to CT General Statutes Sections 12-65b and 12-65h, meant to promote sustainable and strategic economic growth that will benefit and improve the overall quality of life in our community. This program is declared to be consistent with the Plan of Conservation and Development and the Strategic Plan for Economic Development of the Town of Newtown.

Economic development efforts will focus on new business development within the industry clusters of technology, communications and bioscience, the retention and expansion of existing businesses and the continued revitalization and enhancement of Newtown's business centers and corridor including, but are not limited to, the Borough of Newtown, Sandy Hook Center, Botsford, Dodgingtown, Hawleyville and the South Main Street Village District. Efforts will focus on job creation, promoting the redevelopment or reuse of abandoned or underutilized commercial and industrial properties and streetscape improvements within the commercial areas of Newtown.

APPLICATION AND ELIGIBILITY

Eligibility Requirements

1. The applicant may not be delinquent in taxes owed to the Town of Newtown.
2. Only those properties located within a village or design district, a commercial, mixed use or industrial zone are eligible for this program.
3. The provisions of this program shall apply only if the improvements expand production and / or the capacity of a business involved in at least one of the following uses:
 - a. Office
 - b. Retail
 - c. Manufacturing
 - d. Warehouse, storage or distribution
 - e. Information technology
 - f. Recreational facilities
 - g. Research and Development

4. Proposed improvements, enlargements, or construction shall comply with all applicable state and local codes.
5. The applicant must provide appropriate estimates of cost of improvements and/or construction and compliance with all requirements herein stated. The Town Building Inspector, or his designee, shall verify that construction costs are properly stated in the application for a building permit.

Application Procedure

Following initial discussions with the First Selectman and/or the Economic and Community Development Director, the prospect will be invited to submit an application for participation in the Business Incentive Program. Application forms are available online and in the Economic and Community Development office. Completed forms should be returned to the Economic and Community Development Director.

The Economic and Community Development Director will review the application and present it to the Economic Development Commission for comments and recommendations. Following these reviews, the Economic Development Commission will forward the application, comments and recommendations to the First Selectman for consideration.

The First Selectman's office will inform the applicant of the status of the application and the incentives being considered in this specific and individual case. Following discussion, possible negotiation, consultation with the Town Attorney and if anticipated tax abatement exceeds \$25,000 per annum, review by the Board of Finance, the First Selectman will make his/her recommendation to the Board of Selectmen for review and action.

On approval by the Board of Selectmen, the application will be submitted to the Legislative Council.

If approved by the Council, it shall adopt a resolution authorizing the First Selectman to enter into an agreement with the applicant.

General Conditions of Business Incentive Approvals

1. After final approval of any Business Incentive Agreement, including fixing the assessment of the real property, work on the approved project must begin within twelve (12) months and shall be completed within twenty-four (24) months. Any variation from this must be approved by the First Selectman upon approval by the Board of Selectmen.
2. In the event that any term of the Agreement is disregarded by the applicant, including construction schedules, the Business Incentive Agreement including the fixing of the assessment shall terminate and the full amount of the tax that would otherwise be due the Town of Newtown shall become due and payable.
3. Should payment for taxes to the Town of Newtown become delinquent at any time during the agreement period, the Business Incentive Agreement shall immediately terminate and the full amount of the tax that would otherwise be due shall become due and payable.

BUSINESS INCENTIVES

Consideration requested by the applicant may include physical improvements to the property and/or the fixing of assessment of real property pursuant to the schedule outlined below. The Town of Newtown may consider alternatives to the schedule as allowed by the CT General Statutes, Section 12-65b and may consider fixing the assessment of personal property in a manufacturing facility as allowed by CT General Statutes, Section 12-65h.

1. Physical improvement consideration may include the following; the one time Town subsidizing, whole or in part of:
 - a. The paving of driveways or parking areas;
 - b. Site preparation including tree/branch removal, grading, earth moving or removal;
 - c. Street or road improvement including drainage;
 - d. Hook-ups to water, sewer, other utilities;
 - e. Infrastructure engineering;
 - f. Correction of other physical problems, i.e., brooks, rock ledge, etc.
 - g. Streetscape specific areas where specs are in place

2. Agreements to fix the assessment of real property will be based on the estimated cost of improvements and the resulting increase in assessment of the property after improvements. In the event that completion of physical improvements and/or construction and costs thereof are less than those considered in negotiations, the Agreement will be appropriately adjusted.
 - a. The Business Incentive Agreement shall be in effect as long as the property use remains as authorized in the agreement.
 - b. The Agreement is no longer valid upon the sale or transfer of the property. A new Agreement may be negotiated with a new applicant.
 - c. The Town Assessor shall have the sole responsibility of determining the value of the assessment which is the subject of the Agreement.
 - d. The Agreement shall be filed in the land records and a copy filed in the office of the Assessor.

3. Business Incentive Schedule: The Agreement for fixing the assessment of the real property and all improvements thereon or therein and to be constructed thereon and therein, may utilize the following schedule for determining the maximum amount and maximum period of time for which such agreement may be given. However, the Town has the option to consider the alternatives allowed pursuant to CGS Section 12-65b.

Assessed Value of increase in Real Property	Maximum Percentage that may be Fixed for Three Years
\$0 to \$100k	0%
\$100k to \$250k	20%
\$250k to \$500k	25%
\$500k to \$1mil	30%
\$1mil to \$2mil	35%
\$2mil to \$3mil	40%
Over \$3mil	45%

If the project entails a large amount of personal property to be added, an additional incentive (multiplier to above figures) will be considered as follows:

Assessed Value of Personal Property	Multiplier for Three Years
\$0 to \$50k	0.00
\$50k to \$100k	1.10
\$100k to \$250k	1.15
\$250k to \$500k	1.20
Over \$500k	1.25

**Town of Newtown
Business Incentive Program Application**

Negotiations of Business Incentives will be conducted by the First Selectman. The findings and conclusions of the First Selectman will be submitted to the Board of Selectmen for acceptance or denial. Board approved applications will be forwarded to the Finance Board and Legislative Council for consideration and action.

Name of Company: _____

Address: _____

Company Contact: _____

Phone Number: _____

Types of Products Manufactured or Distributed: _____

Project Description: _____

Estimated Cost of Proposed Improvements: _____
(Attach itemized list of these costs and improvements)

Number of Jobs To Be Retained in Newtown: _____

Number of Jobs To Be Created: _____

Date

Signature of Company Representative

Completed applications should be returned to the First Selectman's Office or the office of the Director of Economic and Community Development.

APPROVED

Donald W. Sharpe, Chairman
Economic Development Commission

Date

APPROVED

E. Patricia Llodra, First Selectman
Town of Newtown

Date

APPROVED

Jeffrey Capeci, Chairman
Legislative Council

Date

Comparison of Newtown Business Incentive Program with State of CT General Statutes (CGS) Sec. 12-65b 12-65h

State of Connecticut		Town of Newtown	
Cost of Improvements	Fixing Increase in Assessment	Increase in Assessment	Fixing Increase in Assessment
less than \$25,000	0	0-\$100K	0%
not less than \$25,000	not more than 50% for not more than 3 years	\$100K-\$250K	20% for 3 years
not less than \$500,000	for not more than 2 years	\$250K-\$500K	25% for 3 years
not less than \$3 Million	for not more than 7 years	\$500K-\$1M	30% for 3 years
		\$1M-\$2M	35% for 3 years
		\$2M-\$3M	40% for 3 years
		\$3M+	45% for 3 years
Assessed Value of Personal Property in a Manufacturing Facility*	Fixing the Assessment of Personal Property	Assessed Value of Personal Property	Multiplier for 3 Years
not less than \$25,000	Not more than 50% of the increase in assessment for not more than 3 years	0-\$50,000	0.00
not less than \$500,000		\$50,000-\$100,000	1.10
not less than \$3 million	for not more than 2 years	\$100,000-\$250,000	1.15
	for not more than 7 years	\$250,000-\$500,000	1.20
		\$500,000 +	1.25

*Defined by CGS Section 12-81 (72)

RESOLUTION – SPECIAL APPROPRIATIONS – SANDY HOOK SPECIAL REVENUE FUND

A RESOLUTION PROVIDING FOR SPECIAL APPROPRIATIONS IN THE AMOUNT OF \$102,148.88 TO BE FUNDED FROM THE SANDY HOOK SPECIAL REVENUE FUND FOR THE FOLLOWING STATED PURPOSES:

- **\$50,000 MENTAL HEALTH PSYCHIATRIST – ADVISOR**
- **\$20,000 FACILITATOR / CONSULTANT FOR SCHOOL PROJECT**
- **\$9,400 NEW FENCE FOR VICTORY GARDEN**
- **\$22,748.88 “OTHER” PURPOSES CATEGORY – SEE ATTACHED FOR DETAIL**

"OTHER" TOTAL = \$22,748.88

SANDY CREEK SPECIAL REVENUE DONATION FUND - "OTHER" CATEGORY		
PURPOSE DESCRIPTION	BATCH#	AMOUNT
Animal Control - C. Hubbard	0015	\$ 25.00
Animal Control - C. Hubbard	0070	\$ 208.00
Animal Control - C. Hubbard	0072	\$ 15.00
Animal Control - C. Hubbard	0070	\$ 52.00
Animal Control - C. Hubbard	0056	\$ 10.00
Animal Control - C. Hubbard	0056	\$ 20.00
Animal Control - C. Hubbard	0057	\$ 25.00
Animal Control - C. Hubbard	0070	\$ 25.00
Animal Control - C. Hubbard	0070	\$ 25.00
Animal Control - C. Hubbard	0070	\$ 20.00
Animal Control - C. Hubbard	0070	\$ 50.00
Animal Control - C. Hubbard	0052	\$ 26.00
Animal Control - C. Hubbard	0023	\$ 25.00
Animal Control - C. Hubbard	0023	\$ 50.00
		<u>\$ 576.00</u>
Books	0055	\$ 1,000.00
Books	0055	\$ 500.00
		<u>\$ 1,500.00</u>
Catholic Church	0016	\$ 20.00
Coffee	0070	\$ 20.00
Communication - as Director Sees Fit	0090	\$ 200.00
Communications - "as we see fit"	0097	\$ 590.00
Dinner for Dispatch Personnel & Purchase of Stress Relief Items	0085	\$ 1,487.00
Communications Staff to be Used for Pub Ed	0088	\$ 170.00
		<u>\$ 2,447.00</u>

APPROPRIATION FOR:

To the Animal Control - C. Hubbard donation fund

Check to BOE for books

Donation check to St. Rose of Lima

Check to BOE for coffee fund

\$1,487 for a departmental dinner,
\$960 for department training

SANDY HOOK SPECIAL REVENUE DONATION FUND - OTHER CATEGORY

APPROPRIATION FOR:

PURPOSE DESCRIPTION	BATCH #	AMOUNT	
Counseling	0006	\$ 50.00	
Counseling	0024	\$ 250.00	
Counseling	0037	\$ 200.00	
Counseling	0037	\$ 250.00	
Student Counseling	0076	\$ 175.00	
Counseling	0103	\$ 35.00	
		<u>\$ 960.00</u>	Check to Newtown Youth and Family Services
EMT Counseling and Training	0106	\$ 500.00	Check to Newtown Volunteer Ambulance
Flowers for Children	0058	\$ 25.00	
Daffodils	0042	\$ 26.00	
		<u>\$ 51.00</u>	Check to BOE
Burial Expense	0010	\$ 25.00	
Funeral Costs	0021	\$ 25.00	
Funeral Costs	0040	\$ 10.00	
Funeral Expenses	0028	\$ 25.00	
Funeral Fund	0010	\$ 50.00	
Funerals	0067	\$ 100.00	
		<u>\$ 235.00</u>	To private purpose trust fund to distribute to families
Hawley School	0003	\$ 300.00	Transfer to Hawley School Project
School Library	0018	\$ 50.00	
School Library	0052	\$ 140.00	
School Library	0047	\$ 260.60	
Library Books - SH school	0105	\$ 391.00	
		<u>\$ 841.60</u>	Check to BOE for Library
Library - Childrens section - C H Booth	0096	\$ 101.84	Check to C H Booth Library for children's books

SANDY HOOK SPECIAL REVENUE DONATION FUND - OTHER CATEGORY

PURPOSE DESCRIPTION	BATCH #	AMOUNT
---------------------	---------	--------

APPROPRIATION FOR:

Check to BOE for Music

Music Dept.	0056	\$ 7,500.00
-------------	------	-------------

New School	0028	\$ 100.00
New School	0056	\$ 250.00
New School	0069	\$ 250.00
Rebuilding of School	0037	\$ 2,000.00
		<u>\$ 2,600.00</u>

Transfer to School building project

Park & Bark	0083	\$ 25.00
Park & Bark - O. Engel	0088	\$ 25.00
Park & Bark - Olivia Engel	0083	\$ 20.00
Park & Rec (Park & Bark)	0023	\$ 500.00
Park & Rec (Park & Bark)	0023	\$ 10.00
		<u>\$ 580.00</u>

Transfer to Parks & Recreation park & bark fund

Plant A Tree	0018	\$ 100.00
--------------	------	-----------

Check to Newtown Forest Association

Police - Coffee	0070	\$ 50.00
-----------------	------	----------

Check to police department for coffee fund

Postage	0032	\$ 20.00
Postage	0035	\$ 11.44
Postage3	0080	\$ 50.00
Stamps	0102	\$ 20.00
Defray Expenses	0006	\$ 100.00
		<u>\$ 201.44</u>

Offset postage expenses for thank you cards

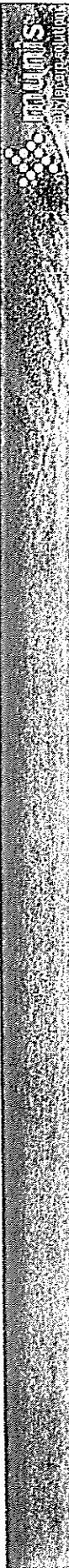
PTA	0046	\$ 100.00
Sandy Hook PTA	0036	\$ 250.00
		<u>\$ 350.00</u>

Check to Sandy Hook PTA

SANDY HOOK SPECIAL REVENUE DONATION FUND - OTHER CATEGORY

APPROPRIATION FOR:

PURPOSE DESCRIPTION	BATCH #	AMOUNT	
Sandy Hook P.E. Teachers	0003	\$ 100.00	
Sandy Hook School P.E. Dept.	0092	\$ 150.00	Check to BOE for Sandy Hook P.E.
		\$ 250.00	
School Presentation/Play	0015	\$ 1,000.00	
Sponsor Event to Provide Fun	0077	\$ 400.00	
		\$ 1,400.00	Check to BOE for cultural arts event
Social Services	0023	\$ 25.00	
Social Services	0056	\$ 100.00	
		\$ 125.00	Check to social services help fund
Special Recognition - Officer Mc Gowan	0099	\$ 1,000.00	To be decided by Police Commission
Stamp for Children (Pen Pal)	0018	\$ 10.00	Check to BOE for children's pen pal project
Teachers of Sandy Hook School	0022	\$ 100.00	
Teachers Sandy Hook School	0014	\$ 800.00	
		\$ 900.00	Check to BOE for Sandy Hook School teachers
Town of Newtown (Buy Candles)	0004	\$ 80.00	Candles for first anniversary vigil
Two Butterfly Bushes (Placed on School Grounds)	0029	\$ 50.00	Check to BOE for butterfly bushes
		\$ 22,748.88	



FOR 2013 09

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
33 SANDY HOOK SPECIAL REVENUE FD							
33 400 INCOME - UNDESIGNATED	0	0	0	-123,131.74	.00	123,131.74	100.0%
33 401 INCOME - SCHOOLS	0	0	0	-3,390.80	.00	3,390.80	100.0%
33 402 INCOME - SANDY HOOK SCHOOL	0	0	0	-120,616.50	.00	120,616.50	100.0%
33 404 INCOME - CHILDREN	0	0	0	-2,846.00	.00	2,846.00	100.0%
33 405 INCOME - PARKS	0	0	0	-2,960.00	.00	2,960.00	100.0%
33 406 INCOME - PLAYGROUND	0	0	0	-22,715.00	.00	22,715.00	100.0%
33 407 INCOME - MEMORIAL	0	0	0	-11,475.00	.00	11,475.00	100.0%
33 410 INCOME - POLICE	0	0	0	-20,747.00	.00	20,747.00	100.0%
33 411 INCOME - FIRE	0	0	0	-235.00	.00	235.00	100.0%
33 415 INCOME - 1ST RESPONDERS	0	0	0	-25,529.00	.00	25,529.00	100.0%
33 416 INCOME - OTHER	0	0	0	-22,748.88	.00	22,748.88	100.0%
33 420 INCOME - SH MEMORIAL SIDEWAL	0	0	0	-10,000.00	.00	10,000.00	100.0%
33 426 INCOME-MENTAL HEALTH PHYSIC	0	0	0	-50,000.00	.00	50,000.00	100.0%
33 427 INCOME - SCH PROJ FACILITY	0	0	0	.00	.00	.00	.0%
33 428 FENCE FOR VICTORY GARDEN	0	0	0	-9,400.00	.00	9,400.00	100.0%
TOTAL SANDY HOOK SPECIAL REVENUE FD	0	0	0	-425,794.92	.00	425,794.92	100.0%
TOTAL REVENUES	0	0	0	-425,794.92	.00	425,794.92	100.0%
GRAND TOTAL	0	0	0	-425,794.92	.00	425,794.92	100.0%

** END OF REPORT - Generated by Robert Tait **

SUM OF THE "A" = \$102,148.88
 WHICH EQUALS THE SPECIAL APPROPRIATION REQUEST



04/01/2013 15:48
1244rtai
Town of Newtown
YTD BUDGET REPORT

FOR 2013 09

ACCOUNTS FOR:
34 SANDY HOOK PRIVATE PURPOSE TR

	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34 400 INCOME - FAMILIES	0	0	0	-96,578.00	.00	96,578.00	100.0%
34 401 INCOME - SCHOLARSHIPS	0	0	0	-9,100.00	.00	9,100.00	100.0%
TOTAL SANDY HOOK PRIVATE PURPOSE TR	0	0	0	-105,678.00	.00	105,678.00	100.0%
TOTAL REVENUES	0	0	0	-105,678.00	.00	105,678.00	

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2012 - 2013 DEPARTMENT Selectmen DATE 2/20/13

	Account	Amount	
FROM:	01360-0003 LAKE ZOAR AUTHORITY	(2,000.00)	USE NEGATIVE AMOUNT ↓
	.		
	.		
	.		
	.		
	.		
	.		
TO:	01100-2013 SELECTMAN EXPENSES	2,000.00	USE POSITIVE AMOUNT ↓
	.		
	.		
	.		
	.		
	.		

REASON: THE SELECTMAN HAS EXTRA EXPENSES THIS YEAR DUE TO THE SANDY HOOK INCIDENT. SEVERAL TRIP TO WASHINGTON DC HAD TO BE MADE. THESE EXPENSES MY BE REIMBURSABLE BY GRANT.

Amount available in Lake Zoar Authority account due to Lake Zoar Authority budget savings (they gave the town a refund) .

AUTHORIZATION: _____ date: _____

(1) DEPARTMENT HEAD A/A _____

(2) FINANCE DIRECTOR [Signature] 2/20/13

(3) SELECTMAN E.P. [Signature] _____

(4) BOARD OF SELECTMEN James O. [Signature] 3/4/13

(5) BOARD OF FINANCE _____

(6) LEGISLATIVE COUNCIL _____

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5) >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF